Sender’s Name\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_

State, Zip Code\_\_\_\_\_\_\_

Recipient’s Name\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_

State, Zip Code\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Subject Line: Letter of Interest for HOA Board Candidacy

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

This is to notify you of my interest in running for a position on the ABC Homeowners Association Board of Directors. I believe my abilities, experience, and \_\_\_ years of living in this community make me a suitable candidate for the job.

I confirm that I have read and understood the guidelines for nomination. I intend to follow these procedures to the letter. Please include my name on the ballot for the next ABC HOA Board of Directors election.

Sincerely,

Sender’s Name

(Email Address)

(Contact Details)